

CMCA Meeting Agenda

February 18th 2017

In attendance

Fraser, Kevin, Carmen, Litisha, Jamie, Sean, Ward, Glenn

Missing

Katherine

Topics

1. Last Meetings Minutes
 - a. Going over old business
 - i. Interest of time moved on.**
2. Anything to add to today's agenda
 - a. Ward, Litisha.
3. Org Structure - Developed by Sean (To be printed out and provided)
 - a. Sean Provided
4. Fire fighting plan - put forth by Kevin Finn
 - a. Fraser made one and brought it to Andrew
 - i.
 - b. Cheryl went to Pincher Fire
 - i. Having a meeting Early March with the MD.
 - ii. Fraser is a part of the Planning
 - c. Fraser will report back and send out communication regarding the PLAN**
 - i. Sean to put on a regular update**
 - ii. Fraser to look for the copy**
 - d. Available today**
 - i. Fire Gen. Set. - pump the water into hydrant system, Fire Caddies, hoses, plumbing parts.**
 - ii. Fair amount of fire equipment**
 - iii. We do need to get more equipment (Fire Cat?, and Fire Hall)**
 - e. Decent mapping for the lots and numbers
 - i. A Map Kiosk of the community area
 - 1. Need to go to brad**
5. Support for LSA - put forth by Kevin Finn
 - a. 25 kids this year, 40 kids next year
 - i. Kevin sits on the LSA board
 1. Kevin - cannot overstate the importance of this relationship
 - ii.
 - iii. Counsellor *Yegois* - sees this as a benefit to the broader community
 - iv. Forms of Support for the LSA
 1. Education of community for this program
 - a. NewsLetter
 - b. Helping find Billets for the kids

- 2. Scholarship for the Academy?
 - 3. Help to raise money
 - v. Principal - Chad Jensen
 - 1. Year end wrap up 28th of March 2017
 - a. Kevin to connect Litisha and Jason.
 - vi. **Jason Clifton - to come to next meeting**
 - 1. **To educate us all on the Academy**
- 6. Working with MD - when to meet. - put forth by Kevin Finn
 - a. **Government Affairs Committee**
 - b. **Yagos and Gary Marchuk - Invite to future meetings**
 - i. They are the the intermediary between us and the MD of Pincher
 - ii. They want to know who we are and what we are doing.
 - 1. Kevin meets with them Quarterly
 - 2. **Kevin to push out the invite**
 - a. **Sean to send the info to Kevin**
 - 3. Meeting to be in a personal home.
 - c. **Lack of planning for Castle in the Municipal Development plan**
 - i. **need to establish CMCA from CMR**
- 7. Marketing potlucks - put forth by Kevin Finn
 - a. Carmen - feedback - Potluck fall on Long Weekends (not good for families)
 - i.
 - b. Kevin - Can We market this better?
 - i. Change the image of the potluck?
 - ii. Sweeten the Pot -
 - 1. movie, kids games,
 - iii. Get More Staff?
 - 1. **Get More Staff?**
 - 2. **Litisha - had a web app that allows people to see what others were bringing.**
 - 3. **Talk to Glen**
- 8. Way finding Signage/Hiking Trail Signage - put forth by Kevin Finn and Added to by Sean Annis
 - a. CRC request for 300 dollar contribution by the CMCA.- Sean
 - i. Kevin Second
 - 1. Approved by all.
 - b. Far more usage of the trails
 - c. The Hill now has an Uphill policy
 - i. Free for people to hike up Haig.
 - 1. **CMR Website and Facebook**
 - a. **Sean, Ward, Carmen**
 - ii. **Carly Harker finishing up the Program.**
 - 1. **Sean, Ward, Carmen**
- 9. Parks Consultation - put forth by Kevin Finn

- a. Final boundaries announced
 - i. Final consultation - March 20th
 - 1. In our interest to take the survey** - Sent out in the News Letter
 - 2. Kevin is meeting with the minister and CMR to go through infrastructure - **Follow up next meeting**
 - 3. Address emails to one person - Alberta Parks**
 - ii. **Kevin and Glenn to construct a piece of communication to provide to everyone.**
 - 1. broad based statements to add specifics to as individuals
10. Grant Writing needs - Litisha/Sean
- a. Co-op Community Grant
 - i. This needs to go to a project committee
 - 1. In order to pull grant we need at least 25.000
 - a. playground can't use this much
 - 2. Propose to wait to next year to write the grant
 - b. Playground completion
 - i. Need \$5000.00
 - c. **Pearl is getting a list of grants to apply for - Follow up with the Project committee**
11. The Lifeline News Letter - Brought forth by Carmen
- a. Quarterly update
 - b. Motivating factor - get the membership form in front of people
 - c. Items on the news letter
 - i. Parks,
 - ii. Chad Kusak - LSA
 - iii. CSP - Canadian Ski Patrol
 - iv. Huckleberry fest 24th-25th
 - v. Other Club News
 - vi. Sent out via email
 - 1. Sent through CMCA email
 - 2. Send as a link for Social Media
 - vii. **Sending it out - Before March First - Tentatively**
12. Membership Update
- a. 15 Memberships - \$300.00 value
 - b. Membership form
 - i. **Put it on the Website - Carmen Walker to send to Glen**
 - c. Collections
 - i. looking for other to help collect
13. Casino Night Next Month
- a. CMR - March 18th -
 - i. Katherine to talk to Kayla
 - 1. Sean to Follow up.**
 - ii. Opportunity to Volunteer and get a bit of a donation

- iii. What type involvement are we expected to provide.
 - b. Help with the marketing
- 14. Branding for the CMCA
 - a. Ward working on the branding for the CMCA
 - i. Marketing/Brand Plan
 - ii. **Done in April - Follow up in April**
 - iii. Ward will need the organization's attention and approval of the plan.
- 15. Playground maintenance
 - a. Insurance under CMR
 - b. **Monthly Maintenance (one person, or multiple people) - The Project committee**
 - i. **Need to get the special wrench from Derril Murphy**
 - c. **Motion to pay for the 900 dollars**
 - i. **Litisha**
 - ii. **second Jamie**
 - iii. **Passed**
 - d. **Interm maintenance person - Fraser**
 - e. Pearl has the inspection form for fraser to get
- 16. Projects Committee
 - a. With the intention of forwarding and strategizing for projects
 - b. The Recycling Trailer (should we be liable for this) - **CRC question**
 - i. insured by the truck pulling (CMR)
 - c. Community building partners?
 - i. LSA, Freestyle, Race, Nancy green, Outdoor education programs,
 - d. **Decent mapping for the lots and numbers**
 - i. **A Map Kiosk of the community area**
 - 1. **Need to go to brad**
 - ii. **Some house don't have numbers**
 - 1. **we need house numbers** - Individual houses have to a certain date to get the house numbers up
- 17. **Sean to add Committee Reports to the Agenda**
- 18. Planning the Next Meetings - months in advance
 - a. Pick dates and Go with It.
 - i. **Sean to select dates and proposal**
 - ii. Summer Email or online Meetings
 - iii. Monthly from November to April?
 - iv. Blended format meeting
 - 1. Those who can meet do and those who can't need to communicate developments.
 - b. Follow to procedure of CMCA, CRC, and CMR Board

End comments

- Lift line Newsletter Praise

