

Castle Mountain Community Association Executive Meeting

Date: August 14, 2020

Time: 9:00 am

Location: Zoom Meeting

“If you love to live, work or play here you are a member of our community”

CMCA Mission: Castle Mountain Community Association is committed to promoting a family oriented, safe and sustainable community experience for its members and visitors in our unique alpine setting.

CMCA Vision: A vibrant community sustained through collaborative partnerships, shared values and common interests.

CMCA Goals:

- Expand membership/enhance member engagement
- Enhance community connectivity
- Develop community recreation potential
- Environmental stewardship
- Community beautification
- Develop fundraising capacity
- Encourage development of community infrastructure plan
- Represent member interests effectively to CMR and external interest groups

Minutes

1. Call to Order:

An Executive Meeting of the Castle Mountain Community Association Board of Directors, was called to order at 9:00 am.

2. Attendance:

Kevin Finn, Fraser Stewart, Monica Stewart, Julie Heinrich, Ray Bussey, Glenn Armstrong, Tara Garratt, Caralee Marriott, Glenn Downey, Sheri Herold & Bev Everts.

Regrets: Judy Clark

3. Approval of the Agenda:

Motion by Julie and Seconded by Fraser to approve the agenda.

Motion Carried

4. Approval of the Executive Minutes:

Motion by Fraser, and seconded by Sheri to approve the minutes from the Executive Meeting June 26, 2020 posted on google drive.

Motion Carried.

The June 26, 2020 minutes will be signed when we can get together again.

5. Bylaws

Ray reviewed the changes to the bylaws.

Motion by Glenn D., and seconded by Julie to approve the Bylaw changes that will be presented at the AGM for membership approval.

Motion Carried

6. Report of Municipal Council – Bev Everts

ICF Intermunicipal Collaboration Framework - Historic and meaningful – signed sealed and delivered to GoA on time. Town and MD will annually appoint members at Organizational meeting. The discussion process & formulas are now in place for joint funded items such as, library, recycling, recreation facilities, Lebel as just a few examples. Going forward good opportunity is set for community members through their Councils to expand on new innovative joint ideas.

Joint Recreation Plan Financial support from Town and MD for a Regional Recreation Master Plan followed the signing of the ICF. Please offer your input to this important consultation process. Details on website – easy SurveyMonkey access. Today consultants at weekly PC Farmers Market. Kevin speaking later to further stakeholder engagement opportunities.

Landfill Crowsnest/Pincher Creek Landfill Association jointly owned by CP/Town/MD. Administration saw some inequitable billing concerns and were directed by Council to bring forward a study of historic usage and billing. Changes were recommended to provide equitable access for both MD residential loads and non-residential/commercial loads. MD policy is now aligned with partner municipalities. See website for more info

Fire Ban Current (@ July 28th) Fire Chief Dave Cox, has placed a Fire Advisory Notice on MD. Extreme caution advised. Fire pits still allowed but debris permits limited. Change expected with extreme hot weather forecast. Up to date info @ albertafirebans.ca

Medical Services This is an alarming and in my personal opinion, unacceptable situation! Council has worked very hard to find a common voice to support our 100& medical professionals, (one of our Town/MD's largest employers) while maintaining a non-partial position on behalf of our residents. We continue to support a return to the table resulting in a new Master Agreement.

COVID-19 Update @ August 13, 2020 – 3 Active cases/22 recovered
PCREMO (Pincher Creek Regional Emergency Management Organization) is lead by our very capable, DEM (Director of Emergency Management) Brett Wuth (yes – he is the son of Fritz Wuth, a local ski Westcastle legend). Brett has been the backbone of our community COVID success story to date. Daily information is shared on MD website/weekly meetings that monitor AHS protocols, with many local representatives/community organizations and municipal staff. Council updates regularly. Chamber leading business recovery programme – Love local is just one example. Shootin’ the Breeze providing free (through sponsorship programme) weekly paper for continued broad communication and support to residents. Wear you’re mask when you go to town and keep up the great work everyone!!

Castle Water Project Update Waterline is 73% of 27,250 meters completed @ August 12, 2020. On time and on budget. Many thanks again to CMCA and CMR for prompt advocacy support for BM water and wastewater project dollars. 4.6ml granted through AMWWP. This has significantly moved both projects forward. Today AEP 30 day public notice closing date for the wastewater treatment plant. Hopeful to receive final Environmental approval and move to tendering in next few months. Spring and summer 2021 build both BM water distribution and wastewater treatment plant. Planning for Fall 2020 Castle waterline completion and water to CMR.

Tax Assessment Model Review Proposed changes (documents sent to executive) Our local impact report card shows estimates of approximately 1.2ml in loss of revenue through taxation. Complex issue – RMA has provided excellent support – I participated in online information Go To Meeting. GoA expected to make a final decision by end of August. Potential for significant tax increases and/or some municipalities insolvency. See MD and RMA websites for more info. Please consider speaking with our MLA or sending a letter.

Community Project Relaunch Seems like an interesting fit for CMCA events planning going forward. Just received yesterday and quick review – forwarded to Kevin. Next deadline for applications intake is Sept. 15.

**Questions and always available by telephone or email.
Many thanks for your continued volunteer work!**

7. Report from Treasurer:

a. Audit

Motion by Caralee, and seconded by Glenn A. to approve the Audit, that will be presented at the AGM for membership approval.

Motion Carried

b. Account Balance – August 12, 2020	
Bank Reconciliation	\$15,989.21
Cheques / deposits not cleared	\$ -50.00
Working account balance	\$ 15,939.21
Saving account Interest	\$ 30.21
T-Bill	\$ 40,000.00
Total Accounts	\$ 55,969.42
Dust Control Fund	\$ 7,175.00

Motion by Fraser, and seconded by Caralee to add Glenn Downey to the signing authority at ATB Financial.

Motion Carried

8. Report of Community/ Events/Membership Committee:

Julie reported on the Pebble Beach Trail work, the crew will be getting together again August 15, 2020 to complete the project. There was a great turn out! The Trash Picking Event was not as successful.

9. Report of the Communications Committee:

- a. Lifeline
The deadline for submissions is November 13th for the next issue.
Caralee has printed 100 copies of the latest issue, see Caralee if you would like a printed copy.

10. Report of Planning Committee:

Glenn A. is waiting to hear back on the grant for \$25,00.00 for the Village Development Plan Grant.

There is another opportunity to apply for a First Response Vehicle with the MD of Pincher Creek.

11. Report of Joint Corporation- Community Committee

- a. White Bark Pine Project – Julie will discuss this project further with Jason to bring forward CMCA’s concerns.
- b. Rural Crime Watch- Tara has not heard anything back, Glenn A. will follow up with the MD for a Rural Crime Watch sign.

The graphic design components are ready with both CMR and CMCA logos for the signs ordered.

The Free-Hold Title is in the process, and will hear more at the CMR AGM.

12. Report of outreach Committee:

- a. Joint MD/Town of Pincher Creek Recreation Plan
 - i. Stakeholder consultations – August 21
Kevin encourage the board to complete the survey on the MD website.

13. New Business:

- a. AGM - September 26, 2020 @ 10:00 am
Fraser brought forward our focus should be Safety vs Communication.
Glenn A. and Julie will look into option for hosting a virtual meeting, and how to broadcast the meeting to the membership.
- b. Mailing Date- September 12, 2020
We need to include the following:
 - Cover Letter
 - Revised Bylaws [include old and updated versions]
 - Audited Financials
 - Slate of Directors standing for election [Glenn D, Judy, Tara, Ray & Kevin]
 - Proxy Form
- c. Potential Members at Large
Russ & Lisa have declined, Caralee will contact Lorraine, and Nancy.
- d. Director Reports
The Directors will provide a brief report on the highlight and future for the committees they are on.
- e. Dieter Award – No discussion at this time.

14. Next Meeting Date for Executive:

- a. September 26 following AGM to fill executive positions
- b. November: Season Planning
Kevin will send out doodle poll for a date in early November.

15. Adjournment:

The meeting was adjourned at 11:00 am by Fraser.

President

Date of approval

Vice President

Date of approval

Secretary

Date of approval

Treasurer

Date of approval

Past President

Date of approval