

## **Castle Mountain Community Association Executive Meeting**

Date: February 21, 2020  
Time: 4:30 pm  
Location: CMR Board Room

“If you love to live, work or play here you are a member of our community”

CMCA Mission: Castle Mountain Community Association is committed to promoting a family oriented, safe and sustainable community experience for its members and visitors in our unique alpine setting.

CMCA Vision: A vibrant community sustained through collaborative partnerships, shared values and common interests.

### CMCA Goals:

- Expand membership/enhance member engagement
- Enhance community connectivity
- Develop community recreation potential
- Environmental stewardship
- Community beautification
- Develop fundraising capacity
- Encourage development of community infrastructure plan
- Represent member interests effectively to CMR and external interest groups

### **Minutes**

#### **1. Call to Order:**

An Executive Meeting of the Castle Mountain Community Association Board of Directors, was called to order at 4:07 pm.

#### **2. Attendance:**

Kevin Finn, Fraser Stewart, Monica Stewart, Judy Clark, Tara Garratt, Julie Heinrich, Caralee Marriott, Ray Bussey, Sheri Herold, Glenn Armstrong & Bev Everts

#### **3. Approval of the Agenda:**

**Motion** by Fraser and Seconded by Glenn to approve the agenda with the following addition; New Business: Hamish

Motion Carried

**4. Approval of the Executive Minutes:**

**Motion** by Judy, and seconded by Sheri to approve the minutes from the Executive Meeting December 13, 2019 posted on google drive.

Motion Carried.

The December 13, 2019 minutes were circulated for signatures.

**5. Report of Municipal Council – Bev Everts**

Bev reported on the following;

The MD of Pincher Creek is working with the Town of Pincher Creek on Inter Collaboration Framework.

Frameworks are intended to provide for integrated and strategic planning, delivery and funding of inter-municipal services, allocate scarce resources efficiently in the providing local services and ensure municipalities contribute funding to services that benefit their residents.

The ASP has been passed with some conditions for phase one residents.

Rejuvenating the Pincher Creek Airport.

Wastewater Treatment Cell location behind and uphill north of Beaver Mines is in the process of becoming approved.

**6. Treasurer Report:**

a. Handover of Responsibility: Tara is now looking after Treasurer Responsibilities.

b. Revenue, Expenses, Balance

Chequing	12 376.96
Savings	<u>42 014.89 @ 0.35%</u>
<b>Total</b>	<b>52 391.85</b>

**Notes:**

Memberships/Donations 4175 (some from Silent Auction TBD; 17 auto-deposits)

Volunteer Hrs 1000 (not rec'd for deposit/pending TBD)

Lifeline (net) -2411 (budgeted 3000)

**For Exec consideration:**

Invest \$30-40K in Redeemable or Non-Redeemable 1-5 year GICs at e.g. max 2.05%

**Motion** by Fraser, and seconded by Ray to invest \$40,000 in \$1000.00 increments from savings into a GIC at maximum yield.

Motion Carried.

i. Who gets the 50/50 money?

Kevin will address this as an agenda item at the next executive meeting.

c. Committee Budgets

The Community Events/Membership Committee has submitted a budget of \$100.0 / Pot Luck.

Communications Budget

**Motion** by Caralee, and seconded by Judy to spend a maximum of \$6,000.00 / year for the next 4 issues of the LiftLine.

Motion Carried.

d. Insurance

The current insurance the CMCA had was not the type required for the Community Association. The insurance has been cancelled. Tara is looking into the proper insurance for the CMCA.

Glenn has spoken to Dean and Jason regarding insurance on the playground. This discussion has been tabled until further information has been secured.

## **7. Report of the Community/Events/Membership Committee:**

a. Membership Drive

Thank you to everyone who has taken the time to meet with the community and collect memberships and donations. We have 279 emails on our Community List.

b. Event Attendance

Kevin is wondering if the attendance is down at the Community Pot Lucks. We will look at the attendance at the remaining Pot Lucks to see if any changes are required, and do a debrief at the end of the season.

**Potlucks – winter**

**Doors open 6:00 pm**

**Dinning at 6:30 pm**

Feb 22<sup>nd</sup> Fraser is in Charge of set up

March 21<sup>st</sup> Julie is in Charge of set up

- c. Casino Night  
Julie has had discussions with Paulette from CMR about the Casino event at CMR in March.
- d. Summer Events  
Suggest we tie the Tree of Lights in with the Solstice weekend.  
Need to determine if volunteers are available. Sheri will talk to Tony to see if we can contract him to do the power install, and to hang the lights.
- e. Playground Maintenance  
Jason is ensuring a monthly checklist is done at the playground.  
Derrill is doing a walk thru and checking for loose screws on any of the playground pieces.
- f. Defibulator  
The MSO has moved the Defibulator inside the infirmary. Kevin will have a discussion with Nick to determine why, and see if it can be moved back into the outside heated cabinet.

**8. Report of Communications Committee:**

- a. Spring Lifeline  
The deadline for the spring edition is early May.
- b. Communications Policy needs to be better defined, with a standard logo, branding images and text. Waiting for new policy to be outlined.

**9. Report of Planning and Finance Committee:**

- a. Outstanding Grant Applications

Unfortunately, the CMCA has not been very successful securing grants. The application have been time consuming, and we need to focus our applications to the grants we have a chance at receiving funding.

- i. Shell/Weeds

There might be an opportunity to access funding thru Shell for spraying weeds in the community.

**Motion** by Caralee, and seconded by Ray to spend a maximum of \$2,500.00 to spray weeds if funding is not secured from Shell Grant.

Motion Carried.

b. Village Visioning Documents

Glenn has forwarded four years of idea generation, along with the 2016 survey results to Kevin Wright.

Both the Master Plan and the ASP have included a concept for a community building. In future look to funding partners, MD of Pincher Creek, Government, CMCA, CMR and Parks.

Glenn has applied to the Shell Foothill Legacy fund for a First Response Track Vehicle.

**10. Report of Joint Corporation- Community Committee**

a. Dana

Any comments or concerns regarding the service, quality or employees needs to be addressed by individual community members. This is not an issue of the CMCA.

b. CMCA/CMR Joint Ventures

i. Speed limit Signage

Glenn and Karen walked around the resort and identified locations for the speed limit signs.

**Motion** by Fraser, and seconded by Caralee to spend a maximum of \$1,500.00 for the purchase of 13 speed limit signs. CMR will pay for the installation of the signs.

Motion Carried.

ii. Broadband infrastructure

Kevin is working on the CRTC [Canadian Radio-Television and Telecommunications Commission] Funding. The funding is to connect rural communities with cell and broadband. Kevin has a meeting with Telus to see if they can assist with the application.

iii. Security cameras

CMR has had theft in the Shop, Bone Yard and at Alpenland. They received a quote for \$40,000 to install cameras and lights.

iv. Board priorities

CMR is meeting later today to discuss their priorities;

Business Plan

Research Fee Simple

EIA required to move forward with 4 season Resort

Village Plan

**11. Report of outreach Committee:**

- a. UCP Tourism Policy  
The hope is to double provincial tourism revenue by 2030.
- b. Kevin, along with Brian and Dean had a meeting with Meeting with Jason Nixon, Minister of Environment and Parks and Tanya Fir, Minister of Economic Development, Trade and Tourism.  
The Ministers have agreed to cover the cost of the EIA.

**12. New Business:**

- a. Hamish – Dieter Award Hat  
Caralee would like to give Hamish his hat at the next Potluck

**13. Next Meeting Dates for Executive:**

- a. Spring – Friday March 27 4:00pm Location TBA
- b. Summer – Friday May 29 4:00 pm Location TBA

**14. Adjournment:**

The meeting was adjourned at 6:13 pm by Fraser.

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**President**

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**Date of approval**

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**Vice President**

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**Date of approval**

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**Secretary**

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**Date of approval**

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**Treasurer**

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**Date of approval**

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**Past President**

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**Date of approval**