

Castle Mountain Community Association Executive Meeting

Date: October 31, 2019

Time: 4:00 pm

Location: Kevin Finn Cabin

“If you love to live, work or play here you are a member of our community”

CMCA Mission: Castle Mountain Community Association is committed to promoting a family oriented, safe and sustainable community experience for its members and visitors in our unique alpine setting.

CMCA Vision: A vibrant community sustained through collaborative partnerships, shared values and common interests.

CMCA Goals:

- Expand membership/enhance member engagement
- Enhance community connectivity
- Develop community recreation potential
- Environmental stewardship
- Community beautification
- Develop fundraising capacity
- Represent member interests effectively to CMR and external interest groups

Minutes

Present: Kevin Finn, Fraser Stewart, Monica Stewart, Judy Clark, Tyler Riley, Tara Garratt, Julie Heinrich, Caralee Marriott, Ray Bussy & Ward Armsrtong.

Regrets: Sheri Herold & Glenn Armstrong

1. Call to Order:

An Executive Meeting of the Castle Mountain Community Association Board of Directors, was called to order at 4:06 pm.

2. Approval of the Agenda:

Motion by Julie and Seconded by Fraser to approve the agenda with the following deletion;

5. Report of Municipal Council – Bev Everts

Motion Carried

3. Approval of the Executive Minutes:

Motion by Julie, and seconded by Judy to approve the minutes from the Executive Meeting May 19, 2019 posted on google drive.

Motion Carried.

4. Approval of the Minutes from the Annual General Meeting:

Motion by Judy, and seconded by Julie to approve the minutes from the Annual General Meeting September 29, 2019 posted on google drive.

Motion Carried.

5. Treasurer Report:

Judy will follow up with CMR for the volunteer funds from working the Casino and Huckleberry Festival 2019.

Tara and Glenn Downey has agreed to co-share the responsibilities of the Treasure position.

Motion by Judy, and seconded by Caralee to add Tara and Glenn D. to signing authority for CMCA at ATB Banking, along with Fraser Kevin & Judy.

Motion Carried.

6. Report of the Community/Events/Membership Committee:

The following is a list of events at Castle Mountain Resort:

Winter Events

Nov 29th- Pub Opens

Dec 4th- Staff Orientation

Jan 18th- Avy days, World Snow Day, (possible torch light parade)

Feb 1st- Maritime Night

Feb 2nd- Superbowl Special

Feb 7-9th- U14 Race

March 14th- Casino Night

March 28th- Tom Tatern and (possible LSA Mexican Fiesta)

April 5th- Closing

Potlucks (Winter)

Dec 28th, Jan 25th, Feb 22nd, and March 21st.

Summer Events

May 16th- Spring clean-up and kick off weed pull

May 25th- T-bar opens for summer
June 5-6- Rough Runner
June 20th- Summer Solstice Celebration
Aug 21-23rd- Huckleberry Festival

7. Report of Planning and Finance Committee:

Kevin reported on outstanding grant applications, we are waiting to hear back from CEF grant. It does not look promising to receive funding for spraying weeds.

8. Report of External Relations /CRC Committee:

Kevin is now on the Board for the Livingstone-Macleod Constituency Association for the MLA.

9. New Business:

i. Elections

1. President – Kevin Finn
2. Vice President – Julie Heinrich
3. Past President – Fraser Stewart
4. Secretary – Monica Stewart
5. Treasurer – Tara Garratt & Glenn Downey

Motion by Judy, and seconded by Ray to approve the CMCA Executive as listed above.

Motion Carried.

ii. Proposed Committees

1. Community/Events/Membership
Fraser will call a meeting and invite previous members to see if they are still willing to be on the committee.
2. Volunteers
Judy and Julie will continue to work with the volunteers.
Once the staff arrive, Tyler will assist in recruiting volunteers, and inform staff of opportunities to volunteer and become involved with the CMCA.
3. Communications
Julie will continue with the social communication posting on social media.
Caralee will continue working on the Lift Line.

4. Planning

Glenn, Kevin, Ray & Tara will sit on the committee. Roles for Chair and secretary will be determined at the next meeting.

5. External Affairs

Kevin and Julie will work together on this committee.

iii. Budget Proposal

Each committee will prepare a proposed budget for yearly activities to the Finance Committee by January Meeting.

iv. Alberta Rural Crime Watch Association

Maureen Heffernan and Tyler Riley have volunteered to represent CMCA on the Alberta Rural Crime Watch Association.

Motion by Fraser, and seconded by Judy to approve Maureen Heffernan and Tyler Riley to represent the CMCA on Alberta Rural Crime Watch Association.

Motion Carried.

v. Bylaw Changes

Tara brought forward what constitutes a member and what is the membership fee.

Motion by Tara, and seconded by Fraser to become a voting member of the CMCA you must pay an annual membership fee of \$20.00 and be 18 years of age and older.

Motion Carried.

Tara will work on drafting changes to the Bylaws with Judy, Ray & Kevin.

vi. Asset Write-down's: asset list distributed at meeting

Ray will look into running the CMCA as cash basis, a new accounting practise.

vii. Special Meeting

A special meeting will be held December 7th, 2019 to approve the following;

1. Approval of 2019-2019 Financials
2. Approve the proposed Bylaw Changes
3. Approve Asset write-downs

viii. Proposed Casino Application

- Kevin will work on the application.
- ix. Holiday Membership Drive
 - Kevin & CMCA members will visit members in the 4 quadrants of the village over the Holidays.
- x. Planning/Visioning revisit
 - Table until Glenn Armstrong is present at the meeting.

10. Water Conservation Plan:

Ward gave a brief description of the water loss situation at Castle Mountain Resort. Ward and Katherine have designed a survey to assist in determining a water conservation plan.

Judy will work with Ward to send the survey out to the residents.

11. Next Meeting Dates for Executive:

Kevin will send out a list of proposed dates for executive meetings.

12. Adjournment:

The meeting adjourned at 6:39 pm by Fraser.

President	Date of approval
Vice President	Date of approval
Secretary	Date of approval
Treasurer	Date of approval
Past President	Date of approval
Secretary	Date of approval